

Palisades Park Public Library Board of Trustees
 Minutes of Regular Meeting on February 13, 2025
 At the Library Meeting Room
 Flag Salute 7:12 PM
 Attendance: Roll call

Name	Present	Absent
Barnabas Woo, President	X	
Fran Beck	X	
Irene Grala	X	
Helen Jeon	X	
Maureen Tansey	X	
Dr. Cirillo - Superintendent		X
Y. Christine Won-Yoon - Mayor Alternate	X	
Sang-Hee Lee - Mayor Alternate	X	

Quorum was established.
 The meeting is a regular meeting.

Approval of Minutes:

Resolution 2025-02-01: Approval of the Revised December 2024 Regular Meeting Minutes - Approved as the following: 3 yeses, and 3 abstains and 1 absent.

Trustees	Motion	Second	Yes	No	Abstain	Absent
B. Woo, President	X				X	
F. Beck			X			
I. Grala			X			
H. Jeon		X			X	
M. Tansey					X	
Y. Won -Yoon - Mayor Alt.			X			
J. Cirillo, Superintendent						X

Resolution 2025:02-02 Approval of the Revised December Executive Meeting Minutes - Approved as the following: 3 yeses, 3 abstains and 1 absent.

Trustees	Motion	Second	Yes	No	Abstain	Absent
B. Woo, President					X	
F. Beck		X	X			
I. Grala			X			
H. Jeon					X	
M. Tansey					X	
Y. Won -Yoon - Mayor Alt.	X		X			
J. Cirillo, Superintendent						X

January Regular Meeting Minutes will be revised to correct Mayor Alternate, Sang-Hee Lee and Superintendent Joseph Cirillo’s virtual attendance in the beginning of the meeting. We lost the Zoom connection after an electrical glitch in the library.

Resolution 2025:02-03 Approval of the January Executive Meeting Minutes - Approved as the following.

Trustees	Motion	Second	Yes	No	Abstain	Absent
B. Woo, President			X			
F. Beck		X	X			
I. Grala	X		X			
H. Jeon			X			
M. Tansey			X			
Y. Won -Yoon - Mayor Alt.			X			
J. Cirillo, Superintendent						X

Resolution 2025-02-04 This resolution is to approve the January meeting minutes with job title change, 2025-01-03 from ‘Appointment of the Board's Secretary Anne Ahne’ to ‘Appointment of Administrative Assistant Anne Ahne’ - The job description was accompanied and explained. The motion is approved.

Trustees	Motion	Second	Yes	No	Abstain	Absent
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B. Woo, President	X		X			
F. Beck			X			
I. Grala			X			
H. Jeon			X			
M. Tansey			X			
Y. Won -Yoon - Mayor Alt.		X	X			
J. Cirillo, Superintendent						X

President's Report:

- GC Chris Aufiero's proposal exceeded the threshold. Without an amendment quote, we will require competitive quotes (possibly 3).
- Christine said the Mayor has another possible contractor and the job will be posted.
- Attorney Kraig reached out to the Borough attorney regarding the Shared Services agreement. He will have a follow-up discussion.

Director's Report:

- Teens - Yuliya attended the BCCLS Youth Services Committee's Mock Awards Ceremony
- Staff - celebrated Darlene's 20+ years in the library service in the social media account.
- Children - Rachel held three fun craft sessions and Esperanza held nine storytimes in February.
- Administrative - Free Spanish newspaper, Especialito, installed a box outside to stock us free to the public.
- The Library was closed for Lincoln's birthday on Monday, February 10th and will be closed for the President's Day, February 17th.
- Saturday 2/22, a Cantonese organization will sponsor a Lunar New Year Celebration.
- The Library accepts book donations as liaison to *Better World Books* - Book Drop box is not to be used for this purpose. This will be a volunteer run service.

Open to the Public:

- Andrew Meehan, Hackensack, NJ
He is a Civil Rights Activist, currently working with a Library employee. He wants open public records of the bank statements, meeting minutes and wants to discuss NJ PERC. His client's case is in the investigative stage.

Old Businesses:

- Christine commented and raised a question on identifying executions of all passed resolutions. Any board members who want updates on previously passed resolutions and implementations may contact the director. She responded she would get back to us.

Resolution 2025-02-05 To rescind Resolution 2025-01-05 Due to the Borough’s role in the financial administration of the Board, the Board wishes to designate certain Borough employees as the signatories. The new signers will be Roy Riggitano, CFO, and Michael Apicella, Tax Collector. This motion is approved.

Trustees	Motion	Second	Yes	No	Abstain	Absent
B. Woo, President	X		X			
F. Beck			X			
I. Grala			X			
H. Jeon		X	X			
M. Tansey			X			
Y. Won -Yoon - Mayor Alt.			X			
J. Cirillo, Superintendent						X

Resolution 2025-02-06 The Board under the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq., the “Act”) is required to designate at least two newspapers for official Board publications. The Board designates the Bergen Record/northjersey.com, The Star Ledger/NJ.com and the Korea Times. The motion passed.

Trustees	Motion	Second	Yes	No	Abstain	Absent
B. Woo, President			X			
F. Beck		X	X			
I. Grala			X			
H. Jeon			X			
M. Tansey			X			
Y. Won -Yoon - Mayor Alt.	X		X			
J. Cirillo, Superintendent						X

February 2025 Executive Session

Resolution of the Palisades Park Public Library Board of Trustees to enter into Executive Session. The Open Public Meetings Act was read out and motion was made and seconded with all approvals. Rice Notice was served to *Yuliya Abova* 10 days before the meeting took place.

New Business:

Hiring full-time librarian - Irene and the Personnel Committee recommend Yuliya Abova as the most qualified candidate out of 5 candidates who were reviewed. She was hired as a part-time Teen Librarian 3 months ago and proved herself to be a good fit with the other employees and the job required.

The Board discussed her appropriate salary to be \$55,000/year with benefits and compensations consistent with union contracts.

At 8:38 PM, the Board made a motion to come out of the closed session. Everyone votes yes.

Trustees	Motion	Second	Yes	No	Abstain	Absent
B. Woo, President			X			
F. Beck			X			
I. Grala		X	X			
H. Jeon			X			
M. Tansey			X			
Y. Won -Yoon - Mayor Alt.	X		X			
J. Cirillo, Superintendent						X

Back to Open Session: 8:39 PM

Resolution 2025-02-07 The Board is in need of a full-time Librarian and the Board finds that it is in the best interest of the Library to hire Ms. Abova for the position of full-time librarian. The Board hereby authorizes the appointment of Yuliya Abova as Librarian, at an annual salary of fifty-five thousand dollars (\$55,000.00); and Ms. Abova upon acceptance, shall begin her new position on February 18th.

Trustees	Motion	Second	Yes	No	Abstain	Absent
B. Woo, President			X			
F. Beck			X			
I. Grala	X		X			
H. Jeon		X	X			
M. Tansey			X			
Y. Won -Yoon - Mayor Alt.			X			
J. Cirillo, Superintendent						X

The Attorney Dowd will draft an offer letter and send it out on Friday, February 14th. Monday, February 17th is a holiday and the library will be closed. Therefore, we expect her to respond on February 18th.

Resolution 2025-02-08 To approve the February Bill List as amended to remove the last item on the Bill List. The motion is approved.

Trustees	Motion	Second	Yes	No	Abstain	Absent
B. Woo, President	X		X			
F. Beck			X			
I. Grala		X	X			
H. Jeon			X			
M. Tansey			X			
Y. Won -Yoon - Mayor Alt.			X			
J. Cirillo, Superintendent						X

Discussion held to possibly add the following to the 2021 Bylaws, the job description of the Administrative Assistant. Fran and Maureen asked to have the Bylaws to review first. Anne will email or send the physical copy. Proposal is attached.
Meeting adjourned at 9:15 PM.