

Library Board of Trustees

Minutes of Special Meeting on July 11, 2024

Library Meeting Room

Flag Salute: 7:05 PM

**Attendance:**

Name	Present	Absent
Anne Ahne	X	
Alice Albanese (virtual)		X
Fran Beck (virtual)	X	
Richard Giacobone (virtual)	X	
Irene Grala	X	
Helen Jeon (virtual)	X	
Superintendent Joseph Cirillo		X
Councilwoman Youbong Won-Yoon (Christine)	X	
Joseph Ferguson	X	

Quorum was established

This meeting is a special meeting called by Joe, to discuss specific issues.

Joe Ferguson read in accordance with the open public meetings act.

Meeting called to order by Joseph Ferguson by 7:15 PM.

Guests: 2 in attendance.

Public: Anthony Iovino from Arcari + Iovino and Councilman Suk "John" Min

**Discuss Capital Plan with architect Anthony Iovino**

Joe Ferguson invited architect Anthony Iovino to present the *Palisades Park Library 5-Year Improvement Plan* and his insights on items of importance to prevent further water leaks and mold problems. His discovery points to the stucco walls being the main culprit of water leaks. According to him, the roof is not the cause of a concern because the Borough fixed it in 2021. The walls are wet after the rain indicating the problems from the exterior walls. To be sure, Anthony recommended we make three 1'x1' openings on certain locations of the stucco to expose the inner conditions of the stucco walls pertaining to the functions of the waterproofing and the flashing materials if they are holding or not. They will determine if the stucco material will either be repaired and coated, or replaced. After that, they can give us the concrete plans and have the Borough bid out for various works. Other items listed on their 5-year plan

will be followed thereafter as the budget allows. We asked about the warranties. He said only the 1 year manufacturer warranties will be given.

**Motion #1 to hire a contractor to make openings 1' x 1' on three different areas of the stucco and investigate the conditions inside then, after the investigation, patch them up to the original condition. Total expense to be capped at \$1500. (Joe made a motion to proceed, Anne seconded) - roll calls. (Yes: Fran, Richard, Irene, Helen, Joe & Anne), (Abstain:Christine) the motion carries.**

**Motion #2 to have Arcari and lovino investigate the findings from the openings and come up with a plan. The total to be capped at \$1500. (Irene made a motion to proceed and Joe seconded) All yes - the motion passed.**

**Both motions will take place immediately.**

**Acceptance of Minutes:**

**Motion #3 to pass the May Minute. (Joe made the motion to pass and Irene seconded) All yes - the motion passed and the May Minute was accepted.**

**Motion #4 to pass the June Minute ( Joe made the motion to pass and Richard seconded) All yes - the motion passed and June Minute is accepted.**

**Approval of Bills:**

**Motion #5 to pass the July bills - all items to pass with clarifications on the Arcari+lovino bill and Crest Construction bills. Stephanie will compare their previous invoices with the billed items listed. (Joe made the motion to pass and Irene seconded) All yes - the motion carries.**

**Approval of capital plan:**

We will table the 5-Year Improvement Plan until Arcari + lovino has come up with the concrete plan of action and any resolutions for exterior stucco for the next board meeting in September .

**Accept Treasurer's Resignation, Appoint New Treasurer:**

**Motion #6 To accept Helen's resignation as the Treasurer. She made the formal resignation via the Borough Deputy Clerk and the Board. (Joe made the motion to accept Helen's resignation, Irene seconded) All yes - the motion passed.**

**Motion #7 To accept Anne as the new Treasurer and resign as the Secretary until the end of the year. (Joe made the motion to accept Anne as the new Treasurer, Irene seconded) All yes - the motion passed.**

Christine will help out as the Secretary until the end of the year.

**Updates on moving the restricted account:**

Anne as the Treasurer and Joe as the President will be the signers to the restricted account which will be transferred from the Borough to the New Millenium Bank. Stephanie will be the third signer and she is already bonded as the Library Director. Anne and Joe's applications to be bonded as the signers have been submitted to the Municipal Excess Liability Joint Insurance Fund. Once the processes are complete, the Borough CFO will cut the check and transfer it to Millenium Bank.

**Updates on the special committee to review the librarians and the director's contracts:**

Christine will not be able to take part in the Special Committee so Joe will take her place. Anne, Irene and Joe will be in the Special Committee.

**Public Participation:** none

**Adjournment:**

The meeting was adjourned at 8:20 PM.