

Library Board of Trustees

Minutes March 7, 2024

Library Meeting Room

Flag Salute

Attendance:

Name	Present	Absent
Anne Ahne	X	
Alice Albanese	X	
Fran Beck	X	
Richard Giacobone	X	
Irene Grala	X	
Helen Jeon		X
Superintendent Joseph Cirillo	X	
Councilwoman Yoobong Won-Yoon	X	
Joseph Ferguson	X	

Quorum was established

Meeting called to order by Joseph Ferguson by 7:10 PM.

Guest: 1 in attendance

Public: Charlie Shin, 214 10th Street, Palisades Park, NJ, a member of the Board of Education

Acceptance of Minutes:

Motion #1 (Ferguson/Grala) Motion to accept February 1, 2024 minutes.

All in favor. Motion carries.

President's Report:

Joe Ferguson shared what took place at the borough regarding the expected changing of the PO system. Instead of Spring, they decided it would be best to wait until September to replace the old system with a new system which will hopefully expedite the process of payment.

Joe also brought up the rollover money from the unused library budget which goes to the special account. As of now, the total is estimated to be approximately \$900,000 in the balance. The Library Board may decide to spend it this year or it will roll over.

Joe's Proposition - Possibly use the rollover money from the account to take care of the ongoing mold issue in the building. However, before doing anything, the procedure has to be in place in order to assess

the roof by following recommended steps such as: 1) hire an architect, 2) test the structural soundness, 3) come up with a capital plan.

Dr. Cirillo advised the licensed mold experts who took care of the school buildings to do the visual test first before spending any money. Then get the estimates from them and compare with other companies.. Stephanie will check out the contractors.

Councilwoman Won-Yoon asked about the process to use the money and where the fund is. She said that Paul Lee, the Borough Manager has to be involved as the building portion is the borough's responsibility.

Stephanie Elstro stated that \$10,000 is budgeted for the mold and the leak issue. But until the next meeting, wait and see if Paul Lee, the building manager is available to discuss the procedure.

Treasure's Report:

Helen was absent. Meanwhile, Joe went to Santander bank to find the donated account to the library. They told him we have to follow their procedures and produce the business document and the proof of address. He wasn't able to produce them at the time, but when Helen returns she and Joe will follow up and locate the account. Same will apply for the PNC bank account affiliated with the library.

Director's Report:

Tween Section to be completed late Spring/early Summer. In mid-April, new carpets will be installed, And in May new furniture will be expected.

Motion #2 (Joe/Beck) Paint walls including over existing murals. Painting to be done by the Borough. Hire CLC (Creative Library Concept) to move shelves for \$10,000 which was already budgeted into the whole renovation project. Councilwoman Won-Yoon asked how did the CLC come up with the cost of \$10,000? The Director explained that it included not only moving of the shelves but also moving furniture, and the installation of the carpeting.

Motion carries.

Motion #3 (Joe/Grala) 2024 Budget paid or charged sheet is acknowledged and the motion carries.

Motion #4 (Joe/Grala) Vendor spending itemized sheet is acknowledged and the motion carries. .

Open to the Public

None

Old Business

None

New Business

Joe proposed the formation of a special committee to update Bylaws. The purpose of this committee is to exclude nepotism in the hiring practice. The Special Committee will present the wording at the next meeting and consult the lawyer after the wording to the By-laws are formed.

Motion #5 (Joe/Grala) motion carries

Closed Session

Juliana Yew's salary was discussed

Kimberlee Benjamin's compensation was discussed.

The Meeting adjourned for the Closed Session at 8:15 PM. Public attendee is dismissed.

The Open Meeting resumed at 8:37 PM.

The Union Teamsters want to negotiate a 5 year contract. The meeting will be at 10 AM on 3/27. Helen, Joe and Stephanie will attend the meeting.

At 8:42 PM the meeting ended.