

Library Board of Trustees

Minutes April 11, 2024

Library Meeting Room

Attendance:

Name	Present	Absent
Anne Ahne	X	
Alice Albanese		X
Fran Beck	X	
Richard Giacobone	X	
Irene Grala		X
Helen Jeon	X	
Superintendent Joseph Cirillo		X
Councilwoman Yoobong Won-Yoon	X	
Joseph Ferguson	X	

Quorum was established

Meeting called to order by Joseph Ferguson by 7:10 PM.

Public: Andrew Mehan from Hackensack in attendance

Acceptance of Minutes:

The acceptance is denied due to missing agendas from the Closed Meeting in March. It will be included and updated for the May 2nd meeting.

President's Report:

Based on the bids and the recommendations, two companies are considered: The first company, Arcari + lovino (who did the Paramus library) is the architect who will conduct surveys and review the roof, windows for leaks and structural soundness of the electrical, HVAC, plumbing, and fire protection systems. The professional fee proposal is \$11,500. The details of their proposal were attached from the last meeting.

Once we have the approval from the State, we could start the work. Joe spoke to the Mayor Paul Kim and he agreed. He recommends using the CFO's bid process.

The CFO has the license to use the procurement. The Borough has the procurement of the building.

Motion #1 (Joe/Richard) to hire the Arcari/lovino) to give us a Capital Plan. The motion passes

The second company, GSE, Garden State Environmental is the mold expert and they will conduct a mold investigation. Their services will include four phases: 1.The site inspection, 2.Environmental testing,

3. Written Report, and 4. The Clearance Inspection. The first three phases are estimated at about \$1,675. The details of the proposals were attached in the packet. The budget for these two will come from the previous rollover money.

Motion #2: (Joe/Richard) to hire Garden State (Approx \$5000 to pass the budget) Goal is to check the mold. Motion passes.

Treasure's Report:

None

Director's Report:

Children and Tween Refresh project tentative timeline:

- 1st week of May - Creative Library Concepts (CLC) will breakdown existing shelving in the area
- 2nd week of May - Carpet install
- 3rd week of May - Phase 1 install of all new components and reconfigure of existing components to be reused.

Budget list and Report

Motion #3 (Christine/Joe) To pass the budget. Motion passes.

Open to the Public

None

Old Business

None

New Business

The new By-Laws are tabled for the May Meeting.

Motion #4 (Anne/Joe) Special By-Laws to be tabled for the May Meeting. Motion passes.

Closed Session

Employee Lim Park's salary

(8:10 PM)

The Meeting adjourned for the Closed Session at 8:15 PM. Public attendee is dismissed. The Open Meeting resumed at 8:37 PM.

At 8:45 PM the meeting ended.