

Palisades Park Library  
Minutes of Meeting (Virtual)  
October 14, 2021



**Meeting Called to Order**

@7:00 by Joe Ferguson

**Roll Call-Sophie Lee**

**Present**

Sophie Lee  
Rachel  
Fran Beck  
Rich Giacabone  
Joe Ferguson  
Carol Ferguson  
Maureen Tansey  
Alice Albanese

**Absent**

Lee Hsieh

**Acceptance of Minutes:** Carol Ferguson made a motion to accept the minutes of September 2, 2021 meeting, 2<sup>nd</sup> by Maureen Tansey all in favor.

**Treasurer's Report-Carol**

No Report

**President's Report: by Joe Ferguson**

None

**Director's Report :**

Katie's leave started on Friday, October 1<sup>st</sup>. A memo was sent to Borough Hall requesting that checks for petty cash be made out to Allison Tansey for the duration of Katie's leave. Resolution was passed by Mayor & Council on September 28.

New library assistant, Seu Kim, started work October 4<sup>th</sup>.

The 9/11 Memorial & Museum poster exhibit was displayed in the meeting room for one week.

On September 30, local artists put an exhibit featuring paintings that depict the history of Palisades Park. It will remain on display until October 22.

The outdoor "Library Fest" event September has to be cancelled due to weather. Rescheduled for a later date, as safety protocols allow.

Some in-person events for adults and teenagers have resumed. Masks are required for all participants and attendance is limited.

### **Director's Requests**

Request to close Saturday, October 23 for a deep cleaning of the library. An outside service (Trinity Clean) will be coming in to do the cleaning.

Motion made by Joe, 2<sup>nd</sup> by Alice: all in favor

### **ROLL CALL**

Sophie Lee  
Fran Beck  
Rich Giacabone  
Joe Ferguson  
Carol Ferguson  
Maureen Tansey  
Alice Albanese

There were currently no by-law on file at the library, and we would like to have these passed in order to outline the rules and principles that define the board of trustees and the structure of the board. Motion to approve the By-law's policy made by Joe Ferguson, 2<sup>nd</sup> by Sophie Lee: all in favor except Alice Albanese.

### **ROLL CALL**

Sophie Lee  
Fran Beck  
Rich Giacabone  
Joe Ferguson  
Carol Ferguson  
Maureen Tansey  
No for Alice Albanese did not receive the by-laws to read.

Request approval of the 2022 holidays, as they are in the union contract., so that I can submit them to the BCCLS office. Following holiday:

New Year's Day  
MLK Day  
Presidents Day  
Lincoln's Birthday  
Good Friday  
Memorial Day  
Juneteenth (NEW)  
Independence Day  
Labor Day  
Columbus Day  
Election Day (Nov. of year)  
Veterans Day  
Thanksgiving  
Day after Thanksgiving  
Day before Christmas  
Christmas Day  
Employee's Birthday

Motion made to accept holidays by Sophie Lee, 2<sup>nd</sup> by Joe Ferguson: all in favor.

**ROLL CALL**

Sophie Lee  
Fran Beck  
Rich Giacbone  
Joe Ferguson  
Carol Ferguson  
Maureen Tansey  
Alice Albanese

President's Report

Allison Tansey Rep. for library reviewed contract  
Motion made by Joe, 2<sup>nd</sup> by Maureen Tansey: all in favor

ROLL CALL

Sophie Lee  
Fran Beck  
Rich Giacabone  
Joe Ferguson  
Carol Ferguson  
Maureen Tansey  
Alice Albanese

Last meeting Sept. 2, 2021 we approved \$13.00 per hour at 24 hour week for Seu Kim new library assistant. Motion to hire part-time by Joe Ferguson, 2<sup>nd</sup> by Maureen Tansey: all in favor.

ROLL CALL

Sophie Lee  
Frank Beck  
Rich Giacabone  
Joe Ferguson  
Carol Ferguson  
Maureen Tansey  
Alice Albanese

Old Business

Roof leak was repaired. Started to repair and paint Allison Tansey's office.

New Business

Front outside door can blow open needs repair. Allison Tansey will prepare purchase order to get the work done.

Meeting Adjourn 7:25 Motion made by Joe 2<sup>nd</sup> by Carol: All in favor