

Palisades Park Library  
Minutes of Meeting (Virtual)  
February 4, 2021



**Meeting Called to Order**

@7:00 by Joe Ferguson

**Roll Call-Sophie Lee**

**Present**

Lee Hsieh  
Maureen Tansey  
Alice Albanese  
Sophie Lee  
Katie  
Fran Beck  
Rich Giacabone  
Joe Ferguson  
Carol Ferguson

**Absent**

**Acceptance of Minutes:** Joe Ferguson: made a motion to accept the minutes of January 7, 2021 meeting, 2<sup>nd</sup> by Alice Albanese: all in favor.

**Treasurer's Report-Maureen gave report in the absence of Carol Ferguson**

Opening balance: \$22,265.47, Monthly deposits: \$265.05: Checks written: \$3.00 Closing Balance \$21,527.62. Motion made by Sophie Lee: 2<sup>nd</sup> Joe Ferguson: all in favor.

**President's Report: by Joe Ferguson**

Due to the snow storm the library was closed Feb. 2 & 3.

**Director's Report :**

Budget for 2021 was approved Joe made a motion, 2<sup>nd</sup> by Alice Albanese: all in favor

**Roll Call**

Lee Hsieh  
Maureen Tansey  
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Carol Ferguson

Katie request to table personnel hire till next board meeting.

Katie decided to go with Digital Strategy Associates for our website redesign. It will cost us \$2800.00 for a complete redesign, web hosting and 12 hours of services. Staff will be trained to complete simple updates.

We signed up for a program called Brainfuse in September 2020. The State will pay for Brainfuse moving forward. We will be receiving a credit of \$866.00 to put toward resigning in September 2021 when state funding runs out.

Joe as the Library Board President, has to sign the certification agreement from BCCLS. We are certifying that we are in compliance with BCCLS Bylaws and policy and Procedure.

Agreement for Friendly Exchange and Cooperation: I had a meeting with Sophia Jang from Borough Hall about this wonder agreement between Palisades Park and Ganghwa. They are interested in an international book exchange program.

I am beginning the State Aid Annual Report. We received \$8503.00 in 2020. This year's report will look different due to COVID. It is due by March 15, 2021.

I have four interviews set up for the assistant library position. We received 12 applications. Rachel will be sitting in on the interviews with me. The interviews were to be completed on Monday, but were rescheduled due to the snow storm.

The 2021 One Third Mill. From the state of New Jersey is \$1,109,566.00

To approve the budget for 2021

Joe made a motion, 2<sup>nd</sup> by Alice Albanese: all in favor.

### **Roll Call**

Lee Hsieh  
Maureen Tansey  
Alice Albanese  
Sophie Lee  
Fran Beck  
Rich Giacabone  
Joe Ferguson  
Carol Ferguson

### **Open to Public**

None

### **New Business**

### **Old Business**

None

Meeting adjourn 7:40. Motion made by Sophie Lee, 2<sup>nd</sup> by Lee Hsieh: all in favor.

